

Overview of WorkCenter Script Systems

We at vForms have programmed several scripts or mini-programs to perform certain processes for your use with WorkCenter. The more popular scripts relate to importing data from LOS systems, exporting contact and loan data to a FNMA file format and changing the property address to the mailing address for primary residences that are purchase loans.

WorkCenter will also use script files or programs to automatically import data into the database from third party vendors such as lead generation sources. If WorkCenter does not have a present script for your chosen lead generating source, ask your business development officer at vForms for information on getting that programmed.

You will have additional flash videos covering the use of scripts. To view the scripts, you have two options:

Option #1: Click on **TOOLS, SETUP OPTIONS** and then click the **SCRIPTS** icon located on the left side of the screen view. As you can see with this view, we give you a warning across the top suggesting that you not modify these scripts unless you speak with vForms. Any modification of the scripts may create system issues.

Option #2: Click on **TOOLS** and then select **RUN SCRIPTS**. You will see a list of scripts that are available within WorkCenter.

For additional information about WorkCenter, please refer to the WorkCenter Quick Start Reference Guide, review the other flash videos and watch for announcements of the WEBnR coaching and training sessions.